1. Call to Order: 545pm
2. Quorum (5 of 8): Lynda, Marie, Rene, Diane, Courtney, Cara and Guest Andrea.
3. Agenda – Agenda approved. Courtney motioned, Cara seconds. Approved.
4. Previous Minutes (November) – As there was no quorum for December the meeting was not held. Accepted November minutes. Diane motioned, Rene seconded. Approved.
5. Correspondence report - no questions.



1. Finance

December finance report, Diane motioned, Rene seconds. Approved.

Lynda providing budget, it was an excel spreadsheet with tabs to show where the amounts came from. Something went wrong with the formulas. ACTION: Lynda will correct sheets and send them out. Not voting on this as it’s not correct.

7 payments overdue. Getting accounts and information into quickbooks online. It’s been a long process. Beanstream monthly fee automatically comes out of our account. Rene and Lynda moving forward what’s the best plan? Keep with the spreadsheet for now. Continue with Excel for this year. Interim measure. Every time a deposit or cheque is written, it will be added to the Excel spreadsheet as it’s formula driven.

VISI asking $25 donation cheque. Courtney Approves and Diane Seconds all in favour. Approved. Donation basket raffle. We take a theme of chemical free basket. Thieves basket from Young Living. Prizes donated for skate a thon, if there isn’t any? Cara motions to spend up to $50 prizes for the skate a thon. Lynda approves, Diane seconds. Approved.



REPORTS:

1. President and Vice President’s reports: no questions.

April 11th AGM meeting will replace our monthly regular Board meeting. Skate Canada Achievement Awards deadline is February 15th. Nominations can be submitted by any club, coach, official or Skate Canada Member.



1. Registrar’s report: no questions.

Mike Johnson wants to be on the learn to skate adult session; we can refund if it’s before the session starts. Hasn’t even stepped foot on the ice. We are going to leave as is until the end of the season and we will review then and discuss whether a refund is warranted or not. Unnecessary to contact the skater. Confirm that Veronica can skate at a Star 1 level, as she registered for Star 1. ACTION Lynda will confirm (updated Veronica is now in Canskate).

 

1. Fundraising Director’s report:

General discussion. Burger and Beer. Car wash at a car dealer for the summer time.



1. Test Chair report:

If Lynne can come in. Keri and Rae Anne are submitting lists together. Shannon forwards them on to region test chair.



1. Publicity Report:  
   Send competition results and/or pictures to Bev. Frank took simulation pictures that can be used too. Lynda will send a note to those competing.
2. Head Coach report: no questions.



1. Off Ice Coach report: no questions.

Follow up with Keri and see the input of ideas. Provide feedback.

1. Ice Show/Gala Report:

Draft budget is in progress.

$170 on prop hoops

$250 program visual media

$1400 Rae Anne

$300 Keri

$300 for pre and post show

$500 in programs posters and whatever we need

Sponsorship advertising, there is some potential there. Decorating will be done tomorrow. Flowers cost output hoping that we can have these donated. Donation admission. Sitting at just under $3000.



NEW ITEMS

1. Test Day/Dance Partnering Planning for the Season. Test days for the following season, now the coaches can assess for star 1-5. Feb 19th will be from 9-5 but will be significantly shorter. We have someone from Lantzville, if we can get Lynne it’s even better. She’s our region chair. If they are ready let’s roll it and do it on the ice. Only need to worry for Jr. Silver and higher. Huge cost savings.
2. Coach Schedule. Friday night will be cancelled due to competition. Star 1s the following week, 6 out of the 8 are at the competition. Rae Anne is cancelling the ice. Next year to look into not having ice on Friday’s of competition when doing the schedule. And a note be sent to the skaters. We need to credit Alya, she is the only one not going to the competition. There isn’t another session that she can go on. Greg was lined up to take over, but he just notified that he couldn’t do that.
3. VISI $25 for food. Courtenay motioned that the Club pay $25 towards food for VISI. Seconded by Diane. Approved. Budget for raffle basket still needed.
4. Valentine’s Day skate-a-thon. Will be on the ice and will be paid for it. We need to have a meeting on what prizes we hav. And 1 hour of off ice to organize for that day. An hour to plan out. On top of the 12 hours of time they already get. Motion to have the extra hour of pay to organize the skate a thon. Both will be on the ice, Rae Anne will be involved in the one hour of planning.

Adjourned: 8:00 pm

Next Meeting: February 28, 2017, at 5:30pm in the north room.